



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Mansion House Preschool Playgroup		
Contact name	Louise Blackman		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Corsham Community Area
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	The erection of an attached all weather outdoor shelter, as recommended by leading skin cancer charities and OFSTED. The provision of shade and shelter within school environments is becoming a high priority, after several reports into the dangers associated with exposure to UV rays.
Where will your project take place?	In the garden/patio of Mansion House Preschool Playgroup
When will your project take place?	If funding is given then immediately
How many people will benefit from your project?	in excess of 100 people
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	This project can be linked to 5 headings of the CCP, ranging from high to low priority - further details below. Pages 4, 5, 6, 8 & 9

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

It will facilitate education and learning. It has a direct link to Health priorities in that it will protect the children from UV rays. It will improve the children's recreation activities as it will allow more access to the outdoors. It also improves the children's environment.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The Early Years Foundation Stage emphasises the positive impact outdoor learning has on a child's well being and development. Due to weather restrictions it is not always possible for children to have daily access to the outdoor space. This shelter would allow a natural enhancement and extension of indoor environments and would enable the children to choose to play outside, whatever the weather. It would give them access to the unique characteristics and features of the outdoor environment, yet protected from the elements and also encourage free flow play. As previously mentioned, not only would it protect children from adverse weather conditions, but would also provide protection from UV rays.

We also currently have a problem where there is too much parent traffic at the front of the building and parents are spilling on to the property of the neighbouring school. If a shelter was provided, the parents could use this while waiting to collect their child. This would therefore free up the access points and ensure that we do not infringe on the neighbouring school.

Any other information about your project.

This project is one tranche of our overall garden project to redevelop and enhance the whole exterior area. Our total fundraising budget is needed to ensure that the whole garden project is completed.

3 - Management

How many people are involved in the management of your group/organisation? 13

Of these, how many are:

Over 50 years	Male <input type="text"/>	Female <input type="text"/>
25 – 50 years	Male <input type="text"/>	Female <input type="text" value="13"/>
Under 25 years	Male <input type="text"/>	Female <input type="text"/>
Disabled People	Male <input type="text"/>	Female <input type="text"/>
Black and Minority Ethnic people	Male <input type="text"/>	Female <input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Maintained from our own funds.

If you were not awarded the full amount requested, what would be the impact on your project?

The project would need to be postponed until further, if any, funds became available.

How will you know whether your project has made a difference in the community?

We are ideally placed to know the immediate impact. It will immediately maximise the space within the school grounds. The children will be spending more time outdoors and the front door area will be clearer due to parents also using the shelter.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

N/a

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010

Month: 08

Year: 2010

A - Total income:

£86447.00

B - Minus total expenditure:

£81512.00

Surplus/deficit for year: (A minus B)

£4935.00

Free reserves held:

£4935.00

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
	£		P/C
Supply and fit 3 100x100mm Post	£	Own fundraising/reserves	C £1,032
100 x 67 frame to support roof	£		£
Twin Wall Polycarbonate and fitt	£	Parish/town council	£
Fit guttering and run to ground	£		£
Make good paving	£	Trusts/foundations	£
Clear away waste	£		£
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
	£		£
Total Project Expenditure	£2,064	Total Project Income	£1,032

Total project income B	£2,064
Total project expenditure A	£1,032
Project shortfall A – B	£1,032
Award sought from Wiltshire Council Area Board	£1,032
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

A wide spectrum of children attend Mansion House Preschool, and they and all future attendees (from all social levels) will have access to this facility.

b) How does your project work to promote inclusion, participation and good community relations?

The project will ensure that all children have access to the outdoors and not just those with adequate waterproofs. It will allow children the opportunity to participate in physical activity, freedom and movement.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date) 25/01/2011
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Louise Blackman

Date: 01/02/2011

Position in organisation: Chair

Please return your completed application to the appropriate Area Board Locality Team